

Review of Future Skills Centre Grant Funding Decisions

The Future Skills Centre (“Centre” or “FSC”) strives to provide rigorous, equitable and consistent treatment of application for project funding in accordance with program and call objectives, selection criteria and available budget.

This review process provides applicants with the opportunity to request reconsideration of a funding decision in the event there is a compelling demonstration of a procedural error that occurred in the review of the application. Procedural errors are departures from Centre (i.e. Ryerson University’s) procedures, and may include for example:

- an undeclared or unaddressed conflict of interest; or
- a failure by Future Skills Centre staff to provide required information to the review committee.

Future Skills Centre will not undertake a review based on:

- FSC decisions on the eligibility of an applicant or of subject matter;
- differences of opinion between reviewers of an FSC review committee;
- disagreement over the interpretation or analysis of information contained in the application by a FSC reviewer or a FSC review committee;
- failure of the applicant to follow application instructions (for example, when this results in the removal of excess pages);
- composition of review committees; or
- the duration and amount of an award.

Applicants must submit their request for a review in writing to the Vice President, Research and Innovation (vpri@ryerson.ca), with a copy to projects@fsc-ccf.ca, within 10 business days of receipt of the decision email/letter. There is no specific format for a request, but the onus is on the applicant to demonstrate that a procedural error was made in the review of the application. The submission must not exceed two pages. Supporting material or information not presented in the original application (for example, papers published since the deadline date or new in-kind contributions) will not be taken into consideration. Requests not respecting the principles described above will not be considered.

The FSC will advise appellants of the review results in writing.

Reviews are normally resolved within 10 business days from the time they are received by FSC.

If FSC concludes that a procedural error occurred during the review of the application that unfairly prejudiced the original review of the application, the FSC will re-review the application. A re-review of the application will not necessarily result in the funding of the application or a change to the amount of a grant award.

Decisions made in respect of reviews are final.

For more information, please contact Kelly Gallagher-Mackay at kgallaghermackay@fsc-ccf.ca, FSC’s Director of Research and Evaluation.